



Diocese
of Toledo

Received _____

Prot. N. _____
For office use only

PETITION CHECKLIST: PAULINE PRIVILEGE

Please make sure that all of the materials required to process your cause are properly submitted together. Please print single-sided. Use this checklist to make sure you have included everything.

Documents and Papers Requiring Signature(s)

- Completed Petition, including:**
 - Fact Sheets
 - Witness Form
 - Statement of Understanding

Required Civil and Ecclesiastical (Church) Documents

For the Petitioner:

- If baptized, a recent (last 6 months) baptismal certificate with all notations.
- If you desire to be baptized Catholic, a signed letter from a Catholic pastor affirming your intention of being baptized.

For the Other Party (Former Spouse):

- If baptized, a recent (last 6 months) baptismal certificate with all notations.

For the Marriage to be Dissolved:

- Civil Application for Marriage License* (ask specifically for this exact form from the county where you obtained your marriage license) with attached *Certificate of Marriage*.
- Civil Divorce/Dissolution Decree (which must include the official stamp showing the filing date) and complete Separation Agreement.
- Legal change of name if not documented in the civil termination papers.

For the Intended Spouse:

- If baptized, a recent (last 6 months) baptismal certificate with all notations.
- If previously married, a certified civil marriage license, complete divorce decree, Catholic declaration of nullity, and/or death certificate for each marriage as applicable.

No petition will be accepted until all required signatures and/or documents and forms have been submitted to the Tribunal. Return this checklist with your application. Be sure to duplicate any document you may be submitting for any other former marriage.

FACTS OF THE MARRIAGE TO BE DISSOLVED

PETITIONER	OTHER PARTY
Full name	
(Maiden name)	
Street address*	
City, state, zip	
<input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Other	<input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Other
Telephone/cell phone	
Email address	
Birth date	
Age when married	
Religion when married	
Religion of baptism	
Date of baptism	
Parish of baptism	
Address of church	
City, state, zip	
Current religion	
Parish now attending	
Name of mother	
Her current address	
City, state, zip	
Name of father	
His current address	
City, state, zip	

* This is absolutely required. If you truly have no idea where the Other Party lives, please fill out page 10 of this application to outline the steps you have taken to find him or her.

THE RELATIONSHIP

Estimated date courtship began:

Length of courtship:

Date of engagement:

Length of engagement:

Date of marriage:

Length of marriage:

Church or place of marriage:

Address of church or place of marriage:

Name of minister/officiant of marriage:

Denomination (if applicable):

City, state, county of marriage license:

Application for Marriage License file no.:

If the ceremony was not performed in a Catholic rite, was it ever “blessed” or “validated” by the Catholic Church? No Yes, at _____ Church.

Who obtained the civil divorce dissolution? Me Respondent Both/Joint

Date of separation:

**Date of civil divorce/dissolution
from file stamp on the decree:**

File number of divorce/dissolution decree:

County and state of divorce/dissolution:

CHILDREN OF THIS MARRIAGE

Full name: <input type="text"/>	Date of birth: <input type="text"/>
Full name: <input type="text"/>	Date of birth: <input type="text"/>
Full name: <input type="text"/>	Date of birth: <input type="text"/>
Full name: <input type="text"/>	Date of birth: <input type="text"/>
Full name: <input type="text"/>	Date of birth: <input type="text"/>

(Include any adopted children of this marriage. Attach additional sheets as needed)

Who was awarded principal custody? Me Respondent Other

Who has primary custody now? Me Respondent The children are now adults

Has child support assessed by the Court been fully met? Yes No (explain):

OTHER MARRIAGES

Please indicate any other marriages contracted by either party, whether before or after the marriage in question. This does not include any current relationship which you may wish to maintain (see page 6). If more space is needed, please include those marriages and all below information on a separate sheet.

PETITIONER'S RESPONDENT'S

Spouse full name: <input type="text"/>	Date and place of marriage: <input type="text"/>
Religion/denomination of spouse: <input type="text"/>	Baptism date (if applicable): <input type="text"/>

Was this marriage ever convalidated/sanated ("blessed") in the Catholic Church? Yes
 No

Check all that apply:

- If Catholic decree of nullity, diocese and prot. #: _____
- If former spouse is deceased, date of death: _____
- If civil divorce, date and place: _____

Very briefly, what made this marriage fail?

PETITIONER'S RESPONDENT'S

Spouse full name:

Date and place of marriage:

Religion/denomination of spouse:

Baptism date (if applicable):

Was this marriage ever convalidated/sanated (“blessed”) in the Catholic Church? Yes
 No

Check all that apply:

- If Catholic decree of nullity, diocese and prot. #: _____
- If former spouse is deceased, date of death: _____
- If civil divorce, date and place: _____

Very briefly, what made this marriage fail?

PETITIONER'S RESPONDENT'S

Spouse full name:

Date and place of marriage:

Religion/denomination of spouse:

Baptism date (if applicable):

Was this marriage ever convalidated/sanated (“blessed”) in the Catholic Church? Yes
 No

Check all that apply:

- If Catholic decree of nullity, diocese and prot. #: _____
- If former spouse is deceased, date of death: _____
- If civil divorce, date and place: _____

Very briefly, what made this marriage fail?

INFORMATION REGARDING THE PETITIONER'S INTENDED SPOUSE

The dissolution of the marriage by means of the Pauline Privilege only occurs with the celebration of the new marriage. Thus, it is necessary to determine the expected benefit for the faith of the Catholic party in whose respect the favor is actually being granted, which requires that the intended spouse be questioned during the instruction of the cause.

Full name: <input style="width: 95%; height: 20px;" type="text"/>	Maiden name (if applicable): <input style="width: 95%; height: 20px;" type="text"/>
Street address: <input style="width: 95%; height: 20px;" type="text"/>	City, state, zip: <input style="width: 95%; height: 20px;" type="text"/>
Email: <input style="width: 95%; height: 20px;" type="text"/>	Telephone: <input style="width: 95%; height: 20px;" type="text"/>
Date of birth: <input style="width: 95%; height: 20px;" type="text"/>	City, state of birth: <input style="width: 95%; height: 20px;" type="text"/>

----- **Has this person ever been baptized?** Yes No -----
If yes, please provide all of the following information:

Date of baptism: <input style="width: 95%; height: 20px;" type="text"/>	Religion of baptism: <input style="width: 95%; height: 20px;" type="text"/>
Address of church: <input style="width: 95%; height: 20px;" type="text"/>	Current religion: <input style="width: 95%; height: 20px;" type="text"/>

----- **Has this person ever been married previously?** Yes No -----
If yes, please provide all of the following information:

Spouse full name: <input style="width: 95%; height: 20px;" type="text"/>	Date and place of marriage: <input style="width: 95%; height: 20px;" type="text"/>
Religion/denomination of spouse: <input style="width: 95%; height: 20px;" type="text"/>	Baptism date (if applicable): <input style="width: 95%; height: 20px;" type="text"/>

Was this marriage ever convalidated/sanated ("blessed") in the Catholic Church? Yes No

- Check all that apply:**
- If Catholic decree of nullity, diocese and prot. #: _____
 - If former spouse is deceased, date of death: _____
 - If civil divorce, date and place: _____

Attach additional sheets as needed. If applicable, please enclose a certified civil marriage license, death certificate, divorce decree, and Catholic declaration of nullity for any former spouses.

PETITIONER'S WITNESSES

In order to demonstrate that your marriage fulfills those conditions required for use of the Pauline Privilege, you must provide witnesses who can attest to the stated facts. You should contact these witnesses in advance to ensure that they are willing to testify and to inform them that the local Ordinary's delegate(s) will be contacting them. The pace of the process is often connected to the responses of the witnesses.

CHARACTER WITNESS 1

Name: _____
Address: _____
City, state, zip: _____
Phone: _____
Email: _____
Relationship: _____
Title: Mr. Ms. Mrs. Other:

Witnesses are needed to testify to the honesty, integrity, and reliability of the Petitioner.

CHARACTER WITNESS 2

Name: _____
Address: _____
City, state, zip: _____
Phone: _____
Email: _____
Relationship: _____
Title: Mr. Ms. Mrs. Other:

MARRIAGE WITNESS 1

Name: _____
Address: _____
City, state, zip: _____
Phone: _____
Email: _____
Relationship: _____
Title: Mr. Ms. Mrs. Other:

Witnesses are needed who have firsthand knowledge of the reasons for the failure of the marriage and can testify to those facts.

MARRIAGE WITNESS 2

Name: _____
Address: _____
City, state, zip: _____
Phone: _____
Email: _____
Relationship: _____
Title: Mr. Ms. Mrs. Other:

NON-BAPTISM WITNESS 1

Name: _____
Address: _____
City, state, zip: _____
Phone: _____
Email: _____
Relationship: _____
Title: Mr. Ms. Mrs. Other:

Typically, the best witnesses for non-baptism of the parties will be that person's own parents. Otherwise, it is necessary to obtain the testimony those who have known the party his/her entire life and were old enough during that party's infancy to know whether he/she was ever baptized.

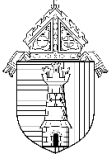
NON-BAPTISM WITNESS 2

Name: _____
Address: _____
City, state, zip: _____
Phone: _____
Email: _____
Relationship: _____
Title: Mr. Ms. Mrs. Other:

I certify that I have personally contacted each of the above named witnesses and have obtained their agreement to assist in arguing my case. Each of them expects to be contacted and has agreed to respond promptly.

Signature of Petitioner

Date



Toledo Diocesan Tribunal

www.toledodiocese.org
1933 Spielbusch Avenue
Toledo, OH 43604
Ph. 419.244.6711

**STATEMENT OF
UNDERSTANDING:
PAULINE PRIVILEGE**

Please sign and date the statement below:

I request the permission of the local Ordinary for the dissolution of the aforementioned non-sacramental marriage by means of the Pauline Privilege.

I understand that rescript authorizing the use of the Pauline Privilege is a favor granted by the local Ordinary and is in no way a right which is owed to me or to anyone else. As such, I request that the local Ordinary and his delegate(s) assist in the instruction of the cause.

I attest that there is no possibility of restoring the partnership of the conjugal life of the marriage I am requesting to be dissolved. Furthermore, I attest that I was not the exclusive or prevailing culpable cause of the breakup of the conjugal common life, nor did my intended spouse by his/her own fault provoke the separation of spouses.

I recognize that the materials gathered for the instruction of this process are open to the local Ordinary and his delegate(s), to other experts if necessary, and to the officers named by the local Ordinary or his delegate.

I understand that no guarantee can be made as to the outcome of the request, that no definite time frame for a completion date can be established, and that no date for a new marriage can be set by a parish priest or deacon unless the rescript is granted.

I swear before God and my conscience that all the information given in this petition is true to the best of my knowledge and memory.

Petitioner's Printed Name

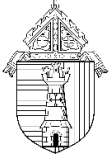
Signature of Petitioner

Date

Case Sponsor's Printed Name

Signature of Case Sponsor

Date



Toledo Diocesan Tribunal

www.toledodiocese.org
1933 Spielbusch Avenue
Toledo, OH 43604
Ph. 419.244.6711

**DONATION FORM:
PAULINE PRIVILEGE**

Remember: sparse sowing, sparse reaping; sow bountifully, and you will reap bountifully. Each person should give as he has decided for himself; there should be no reluctance, no sense of compulsion; God loves a cheerful giver. And it is in God’s power to provide you richly with every good gift; thus you will have ample means in yourselves to meet each and every situation.

II Cor. 9, 6-8

The Diocesan Tribunal is a ministry of the diocesan church and, like any other ministry, requires trained people who do the work, offices where the work can be done, paperwork, utilities, and insurance. Given the costs incurred for staff salaries, insurance, office expenses, and the like, it costs the Diocese of Toledo an average of \$800 to investigate a marriage. As a matter of justice, some tribunals pass on a portion of those expenses to the parties who request their services. If the expenses are not borne by the parties, they are borne by the Church, which ultimately means the other people in the pews.

Thanks to the generous support of the People of God, the Annual Catholic Appeal (ACA) funds the work of the Toledo Diocesan Tribunal; therefore, we are currently able to charge nothing for this process. However, should you wish to offer a donation to help defray this cost and to support the ministry of the Tribunal, your gift would be greatly appreciated. **Please note that the local Ordinary, his delegate, and any instructors do not interact with money, and donations have absolutely no effect on the final decision.**

Total amount Petitioner wishes to offer \$ _____

Checks should be made out to “Diocese of Toledo.”

Petitioner’s Printed Name

Signature of Petitioner

Date

Case Sponsor’s Printed Name

Signature of Case Sponsor

Date

SUBSTANTIATION OF RESPONDENT WHEREABOUTS UNKNOWN

A dissolution of marriage affects two people: you and your divorced spouse (the Other Party). Both of you ought to be actively involved to assure a just decision. If you truly do not know the whereabouts of the Other Party, please indicate the steps you have taken to attempt to find that person.

Please attach documentation for each action taken, e.g., a print out from an internet search (such as www.whitepages.com) and copy any discussions with the Other Party's relatives, friends, co-workers, etc.

Please be diligent in your attempts to locate the Other Party, mindful that if you do not sufficiently document those attempts, the Tribunal staff will do an independent search. If any monetary expenses are incurred as a result of such searches by the Tribunal staff, the cost will be billed to you.

Date:	Action Taken:
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Result:

Date:	Action Taken:
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Result:

Date:	Action Taken:
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Result:

Date:	Action Taken:
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Result:

Signature of Petitioner

Date

Signature of Case Sponsor

Date