



Diocese
of Toledo

The Catholic Investment Trust

Summary

The Catholic Foundation Trust offers five pooled investment funds which are managed by investment managers retained by the Foundation. The four pooled funds underlying holdings are mutual invested according to *Socially Responsible Guidelines* set by the *United States Catholic Council of Bishops*. KeyBank administers all of the participant accounts and provides quarterly reports to each invested organization and provides online access to their accounts. The overall investment performance of the trust security investments is monitored by an investment consultant, Fund Evaluation Group, contracted by The Diocese of Toledo and the Board of Trustees of the Foundation.

Benefits of investing with the Catholic Investment Trust

- Embraces the mission of the Catholic Church through investment decisions
- Offers flexibility in its investment and distribution policies
- Institutional investment access
- Diversified portfolio options based on risk tolerance and liquidity needs
- Low cost all-in annual fees ranging from 0.58% to 0.64%

Diocese of Toledo – Catholic Investment Trust Allocation Summary

Asset Class	Short Term Pool	Fixed Income Pool	Balanced Pool	Long Term Pool	Aggressive Growth Pool
<i>Short Term</i>	100.0%				
Money Market (cash)	100.0%	-	-	-	-
<i>Fixed Income</i>		100.0%	45.0%	30.0%	-
DFA Short Term Government Portfolio	-	75.0%	33.8%	22.5%	-
CUIT Intermediate Diversified Bond Fund	-	25.0%	11.2%	7.5%	-
<i>Equity</i>					
<i>Domestic Equity</i>			41.0%	50.0%	72.5%
World Asset Management S&P 500 Index (Large/Mid Cap)	-	-	19.0%	18.0%	17.5%
DFA US Social Core Equity 2 Fund (All Cap)	-	-	22.0%	32.0%	55.0%
<i>International Equity</i>			12.0%	15.0%	22.5%
DFA International Social Core Equity	-	-	8.0%	10.0%	15.0%
DFA Emerging Markets Social Core	-	-	4.0%	5.0%	7.5%
<i>Real Estate</i>			2.0%	5.0%	5.0%
DFA Global Real Estate	-	-	2.0%	5.0%	5.0%
January 15, 2015					

Account transaction and updates

- Withdrawals
- Deposits
- KeyLink access (online banking)
- Investment allocation changes
- Updating contact information

CATHOLIC INVESTMENT TRUST
ACCOUNT UPDATE FORM

Diocese Account Name: _____
Toledo Account Number: _____

CONTACT UPDATE: Add Remove

Name: _____
Address: _____
Phone No: _____ Fax No: _____
Email: _____

Establish New Key Link Access? Yes only select yes if you don't currently have access

INVESTMENT ELECTION UPDATE:

	Existing Allocation	New Allocation
Investment in Money Market Fund	_____ %	_____ %
Investment in Fixed Income Pool	_____ %	_____ %
Investment in Balanced Pool	_____ %	_____ %
Investment in Long Term Pool	_____ %	_____ %
Investment in Aggressive Growth Pool	_____ %	_____ %
TOTAL (must equal 100%)	0.00 %	0.00 %

INCOME DISTRIBUTION ELECTION UPDATE (Automatic Distributions)

Options: Monthly Quarterly Annually Reinvest all income

Method of Distribution:

Issue Check to Parish Entity Name: _____
 Direct Distribution to checking or savings account please complete below:
Financial Institution: _____
Account Name: _____
Account No: _____

If other than KeyBank ABA (Routing) No: _____

****PLEASE NOTE THAT ACH IS THE PREFERRED MORE SECURE METHOD OF DISTRIBUTION**

AUTHORIZED ACCOUNT SIGNER MUST COMPLETE BELOW

Authorized Signature: _____
Printed Name and Title: _____ Date: _____

Return this form to: catholic_diocese@keybank.com OR
KeyBank
Attn: Randy Englund
300 Madison Ave, Suite 1500
Toledo, OH 43604

****All e-mails must be CC'd to your Pastor or equivalent AND Rene Schmidbauer, @rschmidbauer@toledodiocese.org**
***** FORMS RECEIVED AFTER THE 25TH ARE PROCESSED THE FOLLOWING MONTH *****
***** QUESTIONS RELATED TO FILING OUT THE FORM CALL RANDY ENGLUND 419-259-8218**
Be Lascaputo (diocesan) has the final decision as to ACH and Direct Distribution as well as approval for direct deposits to entities from the diocese monthly.
JED/OC/rev 07/2019

CATHOLIC INVESTMENT TRUST
Deposit Withdrawal Form

Diocese Account Name: _____
Toledo Account Number: _____

DEPOSITS: ^a Checks should be made payable to the: Catholic Investment Trust c/o KeyBank

DEPOSIT AMOUNT: \$ _____

^b Deposits will be posted per your current allocations. Please complete the account update form for any changes to allocations.

WITHDRAWALS:

WITHDRAWAL AMOUNT: \$ _____

^c Withdrawals will be processed income and then current allocations unless otherwise directed below

Income: % Fixed: % Balanced: % Long Term: % Aggressive: %
****TOTAL (must equal 100%) 0.00 %**

Method of Distribution:

Direct Distribution to checking or savings account please complete below:
Financial Institution: _____
Account Name: _____
Account No: _____
ABA (Routing) No: _____

Issue Check to Parish Name: _____

****PLEASE NOTE THAT ACH IS THE PREFERRED MORE SECURE METHOD OF DISTRIBUTION.**

Authorization Section - Must Be Completed for all withdrawals (signer covenants that all distributions will be administered in accordance with applicable fund instrument limitations/restrictions)

Authorized Signature: _____
Printed Name and Title: _____ Date: _____

Return this form to: catholic_diocese@keybank.com OR
KeyBank
Attn: Randy Englund
300 Madison Ave, Suite 1500
Toledo, OH 43604

****All e-mails must be CC'd to your Pastor or equivalent AND Rene Schmidbauer, @rschmidbauer@toledodiocese.org**
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JED/OC/rev 07/2019

Forms are located at: https://toledodiocese.org/page/catholic-investment-trust#_documents

All Account changes should be requested via e-mail:

Randy Englund catholic_diocese@keybank.com
Cc: Rene Schmidbauer rschmidbauer@toledodiocese.org
Pastor or equivalent should also be copied on **all** correspondence

Questions on how to complete forms can be directed to:

Randy Englund
Client Strategist Associate
419-259-8218
catholic_diocese@keybank.com

**** Transactions are processed monthly and any received after the 25th will be processed the following month.**

KeyLink Access

Once KeyLink access is established the invested organization is given a username and password and reference guide supplied directly from KeyBank.

KeyLink can be accessed at the follow web address: <https://keylinklogin.key.com/mfr>

KeyLink Support can be reached at: **1-800-539-8458**

When to contact KeyBank

Most question and situations will be handled directly with your contact at the Catholic Diocese; however there may be times you need to contact KeyBank directly:

- Haven't received quarterly statement
- Additional statement copies
- Questions related to transactions on your statement
- KeyLink username or password issues
- Copy of transactions
- Deposits/ withdrawals

KeyBank Contact information

- Randy Englund - Trust Associate 419-259-8218 or catholic_diocese@keybank.com
- Erin Adler - Trust Officer 216-471-2595 or erin_k_adler@keybank.com
- Jeff Stegeman – Investment Officer 419-259-8335 or jeff_stegeman@keybank.com