



Diocese
of Toledo

The Catholic Investment Trust

Summary

The Catholic Foundation Trust offers five pooled investment funds which are managed by investment managers retained by the Foundation. The four pooled funds underlying holdings are mutual invested according to *Socially Responsible Guidelines* set by the *United States Catholic Council of Bishops*. KeyBank administers all of the participant accounts and provides quarterly reports to each invested organization and provides online access to their accounts. The overall investment performance of the trust security investments is monitored by an investment consultant, Fund Evaluation Group, contracted by The Diocese of Toledo and the Board of Trustees of the Foundation.

Benefits of investing with the Catholic Investment Trust


- Embraces the mission of the Catholic Church through investment decisions
- Offers flexibility in its investment and distribution policies
- Institutional investment access
- Diversified portfolio options based on risk tolerance and liquidity needs
- Low cost all-in annual fees ranging from 0.54% to 0.72%


Diocese of Toledo – Catholic Investment Trust Allocation Summary

Asset Class	Short Term Pool	Fixed Income Pool	Balanced Pool	Long Term Pool	Aggressive Growth Pool
<i>Short Term</i>	100.0%				
Money Market (cash)	100.0%	-	-	-	-
<i>Fixed Income</i>		100.0%	45.0%	30.0%	-
DFA Short Term Government Portfolio	-	75.0%	33.8%	22.5%	-
CUIT Intermediate Diversified Bond Fund	-	25.0%	11.2%	7.5%	-
<i>Equity</i>					
<i>Domestic Equity</i>			41.0%	50.0%	72.5%
World Asset Management S&P 500 Index (Large/Mid Cap)	-	-	19.0%	18.0%	17.5%
DFA US Social Core Equity 2 Fund (All Cap)	-	-	22.0%	32.0%	55.0%
<i>International Equity</i>			12.0%	15.0%	22.5%
DFA International Social Core Equity	-	-	8.0%	10.0%	15.0%
DFA Emerging Markets Social Core	-	-	4.0%	5.0%	7.5%
<i>Real Estate</i>			2.0%	5.0%	5.0%
DFA Global Real Estate	-	-	2.0%	5.0%	5.0%
January 15, 2015					

Account transaction and updates

- Withdrawals
- Deposits
- KeyLink access (online banking)
- Investment allocation changes
- Updating contact information

CATHOLIC INVESTMENT TRUST ACCOUNT UPDATE FORM		
 Diocese Account Name: _____ Toledo Account Number: _____		
CONTACT UPDATE: <input type="checkbox"/> Add <input type="checkbox"/> Remove		
Name: _____		
Address: _____		
Phone No.: _____ Fax No.: _____		
Email: _____		
Establish New KeyLink Access? Yes <input type="checkbox"/> only select yes if you don't currently have access		
INVESTMENT ELECTION UPDATE:		
	Existing Allocation	New Allocation
Investment in Money Market Fund	_____ %	_____ %
Investment in Fixed Income Pool	_____ %	_____ %
Investment in Balanced Pool	_____ %	_____ %
Investment in Long Term Pool	_____ %	_____ %
Investment in Aggressive Growth Pool	_____ %	_____ %
TOTAL (must equal 100%)	_____ %	_____ %
INCOME DISTRIBUTION ELECTION UPDATE (Automatic Distributions)		
Options: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually <input type="checkbox"/> Reinvest all income		
Method of Distribution:		
<input type="checkbox"/> Issue Check to Parish/Entity Name: _____		
<input type="checkbox"/> Direct Distribution to checking or savings account – please complete below:		
Financial Institution: _____		
Account Name: _____		
Account No: _____		
If other than KeyBank ABA (Routing) No: _____		
**PLEASE NOTE THAT ACH IS THE PREFERRED/MORE SECURE METHOD OF DISTRIBUTION.		
Authorization Section – Must Be Completed		
Authorized Signature: _____		
Printed Name and Title: _____ Date: _____		
Return this form to: catholic_diocese@keybank.com Or		
KeyBank		
Attn: Randy Englund		
300 Madison Ave, Suite 1500		
Toledo, OH 43604		
**All e-mails must be Cc'd to your Pastor or equivalent AND Rene Schmidbauer @ rschmidbauer@toledodiocese.org		
**** FORMS RECEIVED AFTER THE 25th ARE PROCESSED THE FOLLOWING MONTH ****		
****QUESTIONS RELATED TO FILLING OUT THE FORM CALL RANDY ENGLUND 419-259-8218		
<small>The investment election on this form continues in effect until future changes are acknowledged in writing and provided to the corporate trustee Transfer from funds once monthly.</small>		

CATHOLIC INVESTMENT TRUST Deposit/ Withdrawal Form	
 Diocese Account Name: _____ Toledo Account Number: _____	
DEPOSITS: * Checks should be made payable to the: Catholic Investment Trust c/o KeyBank	
DEPOSIT AMOUNT: \$ _____	
*Deposits will be posted per your current allocation. Please complete the account update form for any changes to allocation.	
WITHDRAWALS:	
WITHDRAWAL AMOUNT: \$ _____	
*Withdrawals will be processed income and then current allocations unless otherwise directed below	
Income: _____ % Fixed: _____ % Balanced: _____ % Long Term: _____ % Aggressive _____ %	
**TOTAL (must equal 100%)	
Method of Distribution:	
<input type="checkbox"/> Direct Distribution to checking or savings account – please complete below:	
Financial Institution: _____	
Account Name: _____	
Account No: _____	
ABA (Routing) No: _____	
<input type="checkbox"/> Issue Check to Parish Name: _____	
**PLEASE NOTE THAT ACH IS THE PREFERRED/MORE SECURE METHOD OF DISTRIBUTION.	
Authorization Section – Must Be Completed for all withdrawals (signer covenants that all distributions will be administered in accordance with applicable fund instrument limitations/restrictions)	
Authorized Signature: _____	
Printed Name and Title: _____ Date: _____	
Return this form to: catholic_diocese@keybank.com Or	
KeyBank	
Attn: Randy Englund	
300 Madison Ave, Suite 1500	
Toledo, OH 43604	
**All e-mails must be Cc'd to your Pastor or equivalent AND Rene Schmidbauer @ rschmidbauer@toledodiocese.org	
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<small>FEB10C Rev 6/21/2019</small>	

Forms are located at: <https://toledodiocese.org/page/catholic-foundation#welcome>

All Account changes should be requested via e-mail:

Randy Englund catholic_diocese@keybank.com

Cc: Rene Schmidbauer rschmidbauer@toledodiocese.org

Pastor or equivalent should also be copied on **all** correspondence

Questions on how to complete forms can be directed to:

Randy Englund

Client Strategist Associate

419-259-8218

catholic_diocese@keybank.com

**** Transactions are processed monthly and any received after the 25th will be processed the following month.**

KeyLink Access

Once KeyLink access is established the invested organization is given a username and password and reference guide supplied directly from KeyBank.

KeyLink can be accessed at the follow web address: <https://keylinklogin.key.com/mfr>

KeyLink Support can be reached at: **1-800-539-8458**

When to contact KeyBank

Most question and situations will be handled directly with your contact at the Catholic Diocese; however there may be times you need to contact KeyBank directly:

- Haven't received quarterly statement
- Additional statement copies
- Questions related to transactions on your statement
- KeyLink username or password issues
- Copy of transactions
- Deposits/ withdrawals

KeyBank Contact information

- Randy Englund - Trust Associate 419-259-8218 or catholic_diocese@keybank.com
- Erin Adler - Trust Officer 216-471-2595 or erin_k_adler@keybank.com
- Jeff Stegeman – Investment Officer 419-259-8335 or jeff_stegeman@keybank.com