



**Diocese
of Toledo**

**Diocese of Toledo Catholic Cemeteries
Temporary/Seasonal Grounds Maintenance
Posted 5/3/2021**

The Diocese of Toledo Catholic Cemeteries is searching for temporary/seasonal Grounds Maintenance help to serve at our three Catholic Cemeteries in Toledo. These employees would be responsible for the maintenance of the grounds, buildings, and equipment of the Catholic Cemeteries.

Wage: \$10/hour

Hours: Approximately 30 hours a week, with flexible schedule

Locations: Resurrection, Calvary, and Mt. Carmel Cemeteries in Toledo

Essential Duties and Responsibilities:

- Maintain flower beds/gardening
- General cemetery maintenance
- Landscaping and trimming
- Maintain facility equipment, tools, grave dressings, etc.
- Assist with raising and leveling lawn level cemetery monuments
- Occasional painting
- Other cemetery upkeep tasks as assigned

An Ideal Candidate:

- Hardworking, self-motivated individual with the ability to work independently and follow directions and the ability to meet physical demands of the job, including working outdoors in various weather conditions and lifting up to 50 pounds.
- Ability to work at all three cemetery locations (notice of location will be given in advance).
- Must have good communication skills to verbally communicate with supervisors and co-workers.
- Must successfully pass the required background check and all requirements of the Diocesan Program for Child and Youth Protection prior to employment and maintain a satisfactory background check.

Interested and qualified candidates please submit resume to humanresources@toledodiocese.org, or contact the Human Resources Department at 419-214-4888 to request an application.

DIOCESE OF TOLEDO CEMETERIES CORPORATION