

## POSITION: K-6 TEACHER AIDE

The Sacred Heart Campus of Bishop Hoffman Catholic School is currently seeking two (2) caring and energetic Teacher Aides to join our awesome team of educators. If you have a passion for working with children, are dedicated to providing the best education and care to our students, work collaboratively, and want to learn and grow, we want you to be a part of our team.

### JOB DUTIES:

- Assist with Extended Day Care and Classroom Teachers.
- Maintain a healthy and safe environment.
- Communicate positively with students, parents and staff.
- Participate collaboratively and professionally with teachers and staff to promote the general well-being of the school.
- Share the love of God with children and families.
- The two positions available are a morning aide (7:20-12:00) and an afternoon aide (12:00-4:45).

### QUALIFICATIONS:

- High school diploma or general education degree (GED); must be at least 18 years of age.
- Must obtain and keep current training certifications in first aid, child CPR, communicable diseases, child abuse recognition & prevention as required by Ohio Department of Jobs & Family Services.
- Must have a BCI/FBI check.
- Ability to relate effectively to diverse groups of people from all social and economic segments of the community.
- Proven track record of developing authentic relationships with others.
- Ability to foster a collaborative team approach to solving challenging situations.
- Passionate belief in the Bishop Hoffman Catholic School cause of nurturing the potential of all youth, faithfully and supporting life skills.

Interested applicants may contact David Perin at [dperin@bishop-hoffman.net](mailto:dperin@bishop-hoffman.net) .